

NH Required	6	Y	District mission and description statements include a technology vision statement aligned to district goals.
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Comments:

Goals

Your district technology plan should provide specific goal statements, aligned to challenging standards, for using advanced technology to improve student academic achievement.

	<i>Page Number</i>	<i>Acceptable (Y, Y?, N)</i>	<i>Criteria</i>
ER & NCLB Required	7 to 10	Y	ER - "The plan establishes clear goals and a realistic strategy for using telecommunications and information technology to improve education services." Goals for using technology to improve education services are clear and detail specific outcomes.
	12	Y	Goals support district vision for technology and align well with goals in district Professional Development Master Plan and Local School Improvement Plan.
	#		Goals broadly address NH School Approval, NH curriculum, and NH professional standards as well as NETS and Information Literacy standards.

Comments: Section II (Goals) combined with Section III (Action Plan) - there is no section II on plan.

Action Plan: Access to Technology Resources

This section of the plan should describe the action steps that will address the goals of your district plan that relate to providing access to technology resources. Broad Staffing Formula: $[(\# \text{ high end computers})/300] + [(\# \text{ low-mid-range computers})/100] = \text{minimum } \# \text{ staff required}$

	<i>Page Number</i>	<i>Acceptable (Y, Y?, N)</i>	<i>Criteria</i>
ER & NCLB Required	7 to 10	Y	ER - " The plan establishes clear goals and a realistic strategy for using telecommunications and information technology to improve education services." Strategies for providing technology access for students and teachers are realistic. The plan indicates how academic achievement, including technology literacy, of all students will be improved, and teacher capacity to integrate technology effectively into curriculum and instruction will be improved.
ER & NCLB Required	7 to 10	Y	ER - " The plan includes an assessment of the telecommunication services, hardware, software, and other services that will be needed to improve education services." This includes purchase, upgrade, and replacement of hardware, connectivity, and how supporting resources, such as services, software, other electronically delivered learning materials, and print resources will be acquired to ensure successful and effective uses of technology. The plan describes steps to increase accessibility to technology for students in high-poverty and high need schools.
NH Required	7 to 10	Y	The plan indicates that NH School Approval Standards for Ed 306.08 Instructional Resources are being addressed. This includes providing a developmentally appropriate, comprehensive, current, organized, catalogued, and managed collection of online and print materials, equipment, and instructional technologies to support the instructional and curriculum needs of the total school population. This also includes ready access to and instruction in the use of such resources.
	7	Y	The plan outlines steps toward reaching district specified target ratios (1:1 ratio being the ultimate) of students and teachers to technology tools appropriate to the instructional tasks.
	9	Y	The plan includes sufficient technology support personnel to ensure attainment of all outlined instructional goals (staffing formula at or beyond the minimum recommendation of 0.5 FTE for every 60 FTE staff).

9	Y	The plan clearly demonstrates that connectivity levels are adequate to meet instructional needs.
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Comments:

Action Plan: ICT Literacy

This section of the plan should describe the action steps that will address the goals of your district plan that relate to supporting the development of student competencies in ICT literacy (i.e., information and communication technology).
 NOTE: This section was updated to reflect the revised state standards in Ed 306.42 for ICT Literacy Programs.

	Page Number	Acceptable (Y, N)	Criteria
ER & NCLB Required	10 to 12	Y	ER - "The plan has a professional development strategy to ensure that staff knows how to use these new technologies to improve education services."
NCLB Required	10 to 12	Y	Action plans describe steps to improve the academic achievement, including ICT literacy competency, of all students.
NH Required	10 to 12	Y	The plan for providing an ICT literacy program specifically addresses key aspects of Ed 306.42. Exemplary plans would address standards (a)(1) to (a)(5), and provide for the 8 th grade competency of (b) and the high school ½ credit completion of (c).
NCLB Required	10 to 12	Y	Innovative learning strategies, such as a distance learning program, are encouraged or are in place for students at appropriate levels and consistent with the state standards of Ed 306.22. These are particularly encouraged in areas that would not otherwise have access to such courses or curricula due to geographical distances or insufficient resources.

Comments:

Action Plan: Professional Development

This section of the plan should describe the action steps that will address the goals of your district plan that relate to supporting professional development.

	Page Number	Acceptable (Y, N)	Criteria
ER & NCLB Required	12,13	Y	ER - "The plan has a professional development strategy to ensure that staff knows how to use these new technologies to improve education services." This includes developing ongoing, sustained technology-related professional development for teachers, principals, administrators, and school library media personnel to improve instruction.
NCLB Required	12, 13	Y	Action steps promote strategies and a timeline to work with teachers to integrate technology effectively into curriculum and instruction, based on a review of relevant research and leading to improvements in student academic achievement.

Comments:

Action Plan: Community Collaboration

Describe the action steps that address the goals of your district plan that relate to community collaboration.

	Page Number	Acceptable (Y, N)	Criteria
NCLB Required	14,15	Y	Action steps indicate how technology will be used to promote parental involvement and increase communication with parents.
NCLB Required	14,15	Y	Action steps indicate how the district will collaborate, when applicable, with adult literacy service providers.

Comments: Social tools are mentioned elsewhere in your Tech Plan - perhaps a Twitter or similar feed here would be beneficial for promoting parent involvement. (Action step 1 on page 15)

Data Collection & Evaluation

The plan should describe an evaluation process that enables the district to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise. Data gathering and analysis related to Access, ICT Literacy, Professional Development, and Community Collaboration should be included.

	Page Number	Acceptable (Y, Y?, N)	Criteria
ER & NCLB Required	15,16	Y	ER - "The plan includes an evaluation process that enables the school to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise." The planning committee, chaired by a key staff position identified in the plan, oversees the collection of data, meets regularly to review data, monitors progress towards meeting the goals of the plan, and recommends corrections as needed.
NCLB Required	15,16	Y	The plan includes a description of the process and accountability measures used to evaluate the extent to which activities are effective in integrating technology into curricula and instruction, increasing the ability of teachers to teach, and enabling students to reach challenging state academic standards.
	15, 16	Y	Data tools include the LoTi Survey (or equivalent) and NH School Building Technology Survey, as well as other tools , such as TAGLIT, ICT Literacy assessment rubrics, Community Surveys, and other tools.
	15, 16	Y	Timelines and audiences are identified.

Comments:

Budget

The budget section of the plan should be organized by year and include costs attributable to each of the action elements. It should also make reference to strategies to coordinate and maximize funds from other sources.

	Page Number	Acceptable (Y, Y?, N)	Criteria
ER Required	17 to 20	Y	ER - "The plan provides a sufficient budget to acquire and support the non-discounted [E-Rate] elements of the plan: the hardware, software, professional development and other services that will be needed to implement the strategy." There is a description of the type and costs of technology to be acquired with technology funds AND each budget year includes a yearly total.
NCLB Required	17 to 20	Y	There is a budget narrative which outlines strategies to coordinate activities supported by various funding sources, including federal, state, and local sources.
NH Required	17 to 20	Y	Expenses are itemized according to each year of the plan and according to general categories of Hardware, Software, Professional Development, and other services (and any additional categories as appropriate for district expenses).

Comments:

Policies and Procedures

State and federal policy requirements must also be addressed within the plan. These include, for example, the Children's Internet Protection Act (CIPA), copyright use, and acceptable use policies.

	Page Number	Acceptable (Y, Y?, N)	Criteria
ER & NCLB Required	23	Y	ER - The plan indicates the name and extent of the filtering solution that is being utilized.

<i>NH Required</i>	23 to 25	Y	Student and Staff Acceptable Use Policies are included in the plan along with other safety and use policies are ALSO included , such as Copyright and Fair Use, Data Retention, and Security Policies.
<i>NH Required</i>	33	Y?	The plan addresses these relevant NH School Approval Standards (see http://www.gencourt.state.nh.us/rules/ed300.html): Ed 306.04 (a)(4) - written policies for records retention, including electronic files
<i>NH Required</i>	24*	Y	Ed 306.04 (d)(5) - implementation of procedures to promote school safety in the use of online resources